

El Paso Electric

Residential & Income Qualified Solutions Programs
STEPS TO SUCCESS: COOL ROOFS



1. Confirm Customer Eligibility

- Customer must reside in Texas and receive electric service from El Paso Electric
- Single Family Homes (1-4 units)
- Multifamily Homes (more than 4 units) - Must be individually metered
- For Income Qualified incentives, customer *must* meet Low Income requirements and complete a Low-Income Eligibility Form and provide supporting documentation.

2. Provide a Written Quote

- Contractor must provide the customer with a written quote that includes all work materials before any work is done. <http://www.consumer.ftc.gov/articles/0242-hiring-contractor>

3. Project Notification/Schedule Inspections

- Notify CLEARResult and/or El Paso Electric of upcoming projects before projects are initiated, as well as to schedule pre- and post-installation inspections.
- All contractors must schedule pre-inspections for their first three projects BEFORE projects are initiated.
- All contractors must schedule inspections for at least 15% of submitted projects after their initial three inspections.

4. To Qualify

- Roof products installed must be rated by the Cool Roof Rating Council and in compliance with Energy Star® certified roof products. <https://coolroofs.org/directory/roof>
- Low Slope ($\leq 2/12$) Initial Solar Reflectance ≥ 0.65 , 3-Year Solar Reflectance ≥ 0.50
- High Slope ($> 2/12$) Initial Solar Reflectance ≥ 0.25 , 3-Year Solar Reflectance ≥ 0.15
- Existing roof color must be standard medium-or dark-colored.
- In the event that a cool roof is installed concurrent with changes to attic or roof insulation levels, incentives will be paid at the post-retrofit insulation levels and incentives for changes in insulation levels should be claimed separately.

5. Submit Required Documentation for Payment of Each Project

- Contractor must submit within 45 days of completion to: www.clearesult.com/trade-ally/epe
 - Incentive Form – be sure to document heating and cooling type
 - Applicable pre/post photographs - Pre/post pictures of roof and a close-up picture of a ruler that shows the measurement of the depth of the insulation
 - Invoice - showing EPE incentive and customer out-of-pocket cost
 - Cool Roof specification sheet
 - Income Eligibility Form and supporting documentation (Income Qualified only)

6. Quality Control/Quality Assurance

- Maintain program compliance – see Probationary Policies & Procedures document