

# El Paso Electric Letter of Intent

## SCORE® Program



El Paso Electric

El Paso Electric (EPE) is committed to providing school and local government customers with assistance in reducing their energy costs and consumption. EPE is proud to offer the **SCORE Program** (the Program), aimed at improving the energy efficiency of schools and local government facilities located within its service territory. EPE has contracted with CLEAResult (the Program Implementer) to promote and administer the Program.

This Letter of Intent (LOI) confirms that \_\_\_\_\_ (the Program Participant) is a willing participant of this **no-cost** Program designed to help reduce energy bills, freeing up operating dollars for other needs AND improving the comfort and usability of facilities. This LOI reflects a voluntary collaborative effort between the Program Participant and EPE and details the commitments towards achieving energy and/or peak demand savings.

### DESCRIPTION OF COMMITMENTS

The Program's intent is to influence retrofit, renovation and new construction projects to higher levels of energy efficiency while educating Participants, design professionals and trade allies on energy efficiency best practices for future projects. The Program will assist the Participant in identifying cost-effective energy efficiency improvements that can help facilities provide better occupant comfort and become less costly to operate. The Program and the Participant have agreed to work together on all or some of the following tasks with the goals of achieving energy savings and facility improvements that meet Participant's specific needs:

- Identify and evaluate cost effective energy efficiency measure opportunities
- Develop an Energy Master Plan that outlines administrative, financial and operational decision-making criteria for energy efficiency improvements, installation of energy efficiency measures, and maintenance procedures that reduce energy usage and meets organizational needs
- Implement energy efficient measures, practices and procedures identified during walk-through energy assessments
- Use utility incentives to buy-down the investment costs of energy efficient projects, systems and products

### PRINCIPLES OF AGREEMENT

Specific responsibilities of the Participant and the SCORE Program in this agreement are listed below.

- The Participant grants EPE permission to provide 24 consecutive months of historical billing and consumption data for all electric metered accounts to CLEAResult for Program qualification and analysis of Participant's energy efficiency projects and measures. The Participant certifies the person signing this LOI is authorized to grant this permission and agrees to hold EPE and CLEAResult harmless for any and all subsequent Program use of data or information.
  - Accordingly, all proprietary information provided to the SCORE Program will be confidential and will only be used for energy analysis required to qualify Participant's identified energy efficiency measures for Program incentives.
- If the Program elects to provide energy performance benchmarking of the Participant's existing facilities, the Program will utilize the Participant's authorized energy usage and building information to complete this analysis. The SCORE Program will develop a benchmarking report for the Participant illustrating the energy usage for specified facilities.
- Participants that agree to allow the Program to perform energy benchmarking analysis of their facilities must also agree to participate in the SCORE Program's Energy Master Plan Workshop. The workshop will provide a review of the benchmarking report and assist the Participant in the development, or adjustment, of an organizational Energy Master Plan. Participants will strive for senior management involvement in the development and endorsement of the Energy Master Plan.
- EPE strives to achieve a diversified participant and measure mix within its Program portfolio. The Program reserves the right to distribute funds based on Program funding and cost effectiveness constraints.
- The SCORE Program will pay to the Participant monetary incentives, as discussed in the Program materials, for energy efficiency savings estimated from qualified projects that are completed no later than November 30<sup>th</sup> of the Program year. The Participant may authorize the contractor or other entity to receive Program payment
- The Participant will complete and submit Project Application Forms and required supporting documentation for each project in a timely manner. The Project Application process is required to reserve financial incentives for your projects. The Participant must provide proof of project cost to receive incentives.
- The EPE SCORE Program reserves the right to publicize the Participant's non-proprietary information related to the receipt of an incentive award to promote the Program to utilities; federal, state, or local entities; and the general public.

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### DISCLAIMER OF WARRANTIES

The Program Participant acknowledges and agrees that any EPE or Program Implementer review or inspection of their premises, design, construction, installation, operation or maintenance of equipment installed is solely for the Program's intent to assist with achieving energy efficiency goals, to quantify Program energy and demand savings, and to qualify measures for Program incentives. The Program Participant acknowledges and agrees that EPE or the Program Implementer reviews, inspections, or Program incentive awards are not representations of guarantees or warranties whatsoever as to the economic or technical feasibility, capability, safety or reliability of the equipment, its installation by a project contractor, or its compatibility with customer's facilities.

### ACCEPTANCE OF AGREEMENT

By endorsing the Program Participant accepts this agreement with the SCORE Program sponsored by EPE. This agreement should be signed by your organization's facilities/maintenance director, superintendent, dean, city manager, county judge, or similar and is valid from the date it was signed. *Projects being submitted to the SCORE Program must be completed by November 30<sup>th</sup> of the program year to allow time for post-installation inspections to occur before the end of the calendar year. For your convenience, your organization's participation in the SCORE Program will continue from year to year via this LOI.*

### PROGRAM PARTICIPANT

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Tax ID #: *Please include a signed Form W-9 (Rev.10/18)*

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### CLEARResult

Signature: \_\_\_\_\_

**Salvador Gomez, Program Consultant**  
**CLEARResult**  
**PO Box 370301**  
**El Paso, TX 79937**

Date: \_\_\_\_\_

Please identify one individual from the Facilities/Energy Management Department and one individual from the Business/Finance Department who will be the *main points of contact* while working with the SCORE Program.

### FACILITIES/ENERGY MANAGEMENT CONTACT:

Name (Mr./Mrs./Dr.): \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

### BUSINESS/FINANCE CONTACT:

Name (Mr./Mrs./Dr.): \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Please sign and mail, email or fax to:

CLEARResult

Attn: Salvador Gomez

PO Box 370301

El Paso, TX 79937

Email: [salvador.gomez@CLEARresult.com](mailto:salvador.gomez@CLEARresult.com)

Fax: (866) 379-5583

Phone: (915) 255-4292